

IQAC

Session 2018-19

Govt. College Naura (Kangra)

**IQAC Committee has been constituted
as per UGC guidelines for the session
2018-19.**

Sr. No	Name	Official
1.	Dr. Sanjivan Katoch	Principal
2.	Prof. Rajnish Dewan	Co-ordinator
3.	Prof. Kamal Kumar	Member
4.	Prof Alka Vats	Member
5.	Prof. Manak Suriavansi	Member
6.	Prof. Monica	Member
7.	Dr. Ajay Lakhanpal (Retd. Principal)	External Member
8.	Prof. N.D. Dharwal (Retd. Assistant Professor)	External Member
9.	Mr Anil Rana (Superintendent)	Non teaching
10.	Miss Santosh	Student

IQAC Meeting-I

A meeting of IQAC Committee was held on 02/07/2018 at 2:30 pm in office of the Principal. Principal Dr. Sanjivan Katoch presided over the meeting. The agenda of the meeting was to prepare a plan for the session 2018-19. Decisions taken in the meeting are as follow.

1. IQAC Committee will guide the Women's Grievance Redressal Cell committee, Career Guidance, Counselling and Placement Cell and various other committees to organise activities for students for which resource persons will be invited and there after the concerned committee would submit the report to IQAC co-ordinator.
2. Copy of prospectus 2018-19 is to be submitted by the prospectus in-charge, Dr. Pradeep Kaundal for record.
3. Any achievement of faculty members (like academics paper publications, research and Seminars will be submitted to IQAC. IQAC will maintain the record.
4. IQAC will organise meetings with staff, students and alumini.
5. IQAC will ensure involvement of all staff members for the preparation of SSR (NAAC) with in specified time period.
6. Meeting once in three months will be convened to discuss the 7 aspects of IQAC which are as follows:
 - I. Curricular aspect.
 - II. Teaching learning and evaluation.
 - III. Research in November action and extension

- IV. Infrastructure and learning resources
- V. Student support and progression
- VI. Governance, Leadership and Management
- VII. Institutional values and Best Practices.

7. IQAC will maintain the record of Prospectus, Annual Activities, Magazines and Annual Report.

The meeting ended with a vote of thanks to chair and members.

The meeting was attended by the following members.

- 1. Prof. Rajnish Dewan
- 2. Prof. Kamal Kumar
- 3. Prof. Alka vats
- 4. Prof. Manak Suriavansi
- 5. Prof. Monica

Principal

IQAC Meeting-II

A meeting of IQAC Committee was held on 01/09/2018 at 2: pm in office of the Principal. Principal, Dr. Sanjivan Katoch chaired the meeting. The meeting was convened to discuss various activities in the month of September and October, 2018. Following decisions were taken in the meeting are as follows:

1. IQAC will ensure the filling of registration forms of 1st year students with the help of respective faculty members of various subjects by the 1st week of September, 2018.
2. Tender process to be followed by canteen committee for the session 2018-19 and thereafter the dates decided for the same would be:
 - Inviting of tenders 26/09/2018 till 3 pm
 - Opening of tenders 27/09/2018 at 2 pm
3. Teachers' Day celebration is to be carried out on 5th September, 2018 in the college campus.
4. Teams for following events are to be sent along with their teacher in-charges, in Inter-college championships (as per University calendar)
 1. Cross – country
 2. Boxing
 3. Kabaddi
 4. Athletics
 5. Cricket

5. 14th September 2018 to be celebrated as Hindi Divas, by organising competitions of students in Debate, Declamation and Poetic Recitation.
6. As per university notification CSCA Committee will constitute CSCA for the session 2018-19 by nominating various students on the basis of their academic records. Students will also be nominated on the basis of their contribution to various clubs and societies. The **constitution** of CSCA should be completed between 10 September 2018 to 18 September 2018.
7. Mid-term test of IIIrd and Vth Semester to be held between 18th September to 22nd September 2018. The faculty members will submit the date sheet and award list to examination committee.
8. The H.P. University has announced 30th September 2018 the last date of submission of examination forms by the students. The members of faculty will guide the students regarding filling up their examination forms.
9. Teachers are supposed to submit their ACR for the session 2017-18 positively by 8th October, 2018.
10. To mark Poshan-Saptah, Red-Ribbon Club will organise a rally on Health and Nutrition on 27th September 2018.
11. Rovers and Rangers in collaboration with History Deptt. will organise/celebrate the Birth anniversary of Sardar Bhagat Singh on 27th September, 2018
12. Nominated members of CSCA will take oath on 28th September, 2018.

13. 24th September, 2018 will be celebrated as NSS Foundation Day by the NSS Volunteers in the college.
14. On 2nd October, 2018 Gandhi Jayanti to be celebrated as 'Swachta Divas'.

The meeting ended with a vote of thanks to the chair and the members. The meeting was attended by the following members:

1. Prof. Rajnish Dewan
2. Prof. Kamal Kumar
3. Prof. Alka vats
4. Prof. Manak Suriavansi
5. Prof. Monica
6. Prof. N.D. Dharwal

Principal

IQAC Meeting–III

A meeting of IQAC Committee was held on 05th October, 2018 at 2:30 PM in the Principal's office. Principal Dr. Sanjivan Katoch chaired the meeting. The meeting was convened to discuss various activities in the month of October, November, and December 2018. Following decisions were taken in the meeting:

1. As a voter's awareness campaign, Declamation and Slogan writing competitions will be organised in the college in the 3rd week of October, 2018.
2. National Unity Day will be celebrated on 31st October, 2018 by Red Ribbon Club, Eco Club and Rovers and Rangers to commemorate Sardar Patel by organising Declamation and Poetic recitation.
3. As the End-term Examinations will be held from 2nd and 3rd week of November, 2018 and teachers are therefore advised to complete their syllabi well in time.
4. 26th November, 2018 will be observed as Constitution Day in the College. Prof. Pawan Rana, faculty of Pol. Science will plan the event accordingly.
5. Every year First week of December is celebrated as World Aids Week. In view of that in-charge of Red Ribbon Club Prof. Rajeev Bhorla and his team was given the responsibility of various events to be conducted under this drive.
6. OSA will be constituted in the near future and registration of OSA will be initiated.

7. Annual Athletic Meet to be held in 2nd week of December, 2018.

8. CSCA function will be held in the third week of December, 2018.

The meeting ended with a vote of thanks to the chair and members. The meeting was attended by the following members:

1. Prof. Rajnish Dewan
2. Prof. Kamal Kumar
3. Prof. Alka vats
4. Prof. Manak Suriavansi
5. Prof. Monica
6. Prof. N.D. Dharwal

Principal

IQAC Meeting-IV

A meeting of IQAC Committee was held on 12th December 2018 at 12 PM to discuss about the funds received for NAAC accreditation from Director of Higher Education, Govt. of H.P. Shimla. Following decisions were taken in the meeting which was chaired by the Principal, Dr. Sanjivan Katoch.

1. IQA will be submitted within a week and process of SSR will be expedited.
2. Mid-term examinations of 1st year (Annual system) IVth and Vth semester will be held immediately after winter break i.e. 5th February to 11th February 2019.

The meeting ended with a vote of thanks to the chair and members. The meeting was attended by the following members:

1. Prof. Rajnish Dewan
2. Prof. Kamal Kumar
3. Prof. Alka vats
4. Prof. Manak Suriavansi
5. Prof. Monica
6. Prof. N.D. Dharwal

Principal

IQAC Meeting-V

A meeting of IQAC Committee was held on 15th Feb, 2019 at 2:30 PM in the Principal's office. Principal, Dr. Sanjivan Katoch chaired the meeting. The meeting was convened to discuss various activities in the months of February and March 2019. Following decisions were taken in the meeting:

1. Quiz competitions will be organised by different faculties in the 3rd week of March.
2. The International Women's Day will be celebrated on 8th March 2019.
3. It was unanimously decided to hold the Annual Prize Distribution function on 9th March 2019.
4. 23rd March 2019 will be observed as 'Shahidi Divas'.
5. On approval of IIQA on 31st Dec 2018. SSR was submitted on 11th February 2019.

The meeting ended with a vote of thanks to the chair and members. The meeting was attended by the following members:

1. Prof. Rajnish Dewan
2. Prof. Kamal Kumar
3. Prof. Alka vats
4. Prof. Manak Suriavansi
5. Prof. Monica
6. Prof. N.D. Dharwal

Principal

IQAC Meeting-VI

A meeting of IQAC Committee was held on 26th March 2019 at 2:30 PM in the Principal's Office. The meeting was convened by Principal, Dr. Sanjivan Katoch. Following decisions were taken in the meeting:

1. End-term examinations are starting w.e.f. 11th April, 2019. So examination committee will ensure the smooth conduct of examination.
2. As per telephonic communication NAAC Peer team to visit the college on 22nd – 23 April 2019. It was decided that all the machinery will be geared up for the visit of NAAC Peer Team.

The meeting ended with a vote of thanks to the chair and members. The meeting was attended by the following members:

1. Prof. Rajnish Dewan
2. Prof. Kamal Kumar
3. Prof. Alka vats
4. Prof. Manak Suriavansi
5. Prof. Monica
6. Prof. N.D. Dharwal

Principal

IQAC Meeting–VII

As visit of NAAC peer team was confirmed for 22nd and 23rd April 2019. Meeting of IQAC was held on 30th March, 2019 at 2:00 PM in the Principal's office. The meeting was chaired by the Principal, Dr. Sanjivan Katoch. The following decisions were taken in the meeting:

1. Instructions were given to all committees/cells faculty member to update their registers/files/documents.
2. Administrative staff was also instructed to gear up for the NAAC peer team visit.
3. Various committees were constituted for the visit of NAAC Peer Team.

The meeting ended with a vote of thanks to the chair and members. The meeting was attended by the following members:

1. Prof. Rajnish Dewan
2. Prof. Kamal Kumar
3. Prof. Alka vats
4. Prof. Manak Suriavansi
5. Prof. Monica
6. Prof. N.D. Dharwal

Principal